

Parent Employment Guidelines

Parent Employment Enrolment Eligibility and Criteria



Alice Springs School of the Air provides distance education services to Preschool to Year 9 under several enrolment categories. Prospective students must meet the enrolment criteria for the distance education school enrolment categories. This document provides the guidelines, criteria and forms required for enrolment under the parent employment category.

Enrolment at ASSOA requires the student to learn under the supervision of a home tutor or a supervising adult. This may be a parent/carer or a home tutor employed by the family (often called a 'govie'). Distance education is distinctly different to home education. Students are expected to participate in online classes. Where this is not possible alternative arrangements needs to be discussed with the Principal.

Eligibility

To be enrolled under the Parent Employment category all of the following criteria must be met:

- a parent residing with student/s is required to temporarily reside interstate and/or overseas as part of their employment
- the usual place of residence must be the NT
- the family must be returning to the NT at the end of the required travel period
- travelling/relocation will commence within 4 weeks of enrolment
- enrolment is for a minimum of one semester and a maximum of six semesters (after two semesters special approval is required)

Enrolment Period

Travel/relocation must commence within 4 weeks from commencing at ASSOA with the enrolment being a minimum duration of one semester and a maximum of six semesters. After two semesters special approval for continued enrolment at Alice Springs School of the Air must be sought.

Supervision

Students enrolled at Alice Springs School of the Air require supervision by a home tutor or supervising adult who are required to perform a range of duties including:

- facilitating communication between the student and teachers
- ensuring age appropriate adult supervision of the student
- engaging with material provided by ASSOA both in a written and verbal format
- supporting the student to engage and participate in the learning program
- ensuring the student submits work in accordance with the prescribed or negotiated submission timetable

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Engagement

Students enrolled at ASSOA are required to engage in their learning to the best of their ability at all times. Regularly participating and engaging in daily online lessons (when possible), and regular contact with teachers and submission of work as per timetables is also required.

Learning

Students will learn all subjects of the Australian Curriculum. At the pre-enrolment interview the mode of delivery will be discussed. Online students participate in daily online lessons with regular submission of work. Paper-based students participate in calls with their teachers and regular submission of work.

Pre-Enrolment interview

Once the required documentation has been submitted, and evidence that the eligibility criteria have been met, an enrolment interview will be arranged with the Principal.

Documentation Checklist

- Letter of Employment by the employer – Official Business Letterhead
 - the parent's name
 - place of employment
 - reason travel is required as part of employment
 - the anticipated duration of the travel
 - the anticipated location/s of travel
- Proof of NT residence
 - copy of parent/carer's driver's licence OR
 - an official document listing current NT address
- Student's most recent academic report