



Alice Springs School of the Air

I.T. Hardware Policy

Title	I.T. Hardware Policy
Responsibility of	ASSOA Principal
Policy Owner	Alice Springs School of the Air School Council
Audience	Parents/caregivers
Category	I.T.
Effective Date	2019
Reviewed	June 2020 August 2021 November 2022 August 2023 August 2024
Review Date	August 2025

1. PURPOSE

The purpose of this Policy is to outline the eligibility requirements for the provision of I.T. hardware for the students of Alice Springs School of the Air by the Alice Springs School of the Air School Council.

2. DEFINITIONS

For the purpose of this Policy:

I.T. hardware includes any desktop, laptop, headset and/or speaker, microphone, webcam, external keyboard, printer, or tablet provisioned by the school.

3. SCOPE

This Policy applies to all students of Alice Springs School of the Air.

4. RATIONALE

The Alice Springs School of the Air School Council recognises the following guiding principles relating to I.T. hardware that is provided to students:

- Hardware is fit for purpose and enhances student learning.
- Each computer needs to be returned to the school annually -or as otherwise requested- for maintenance or upgrade.
- Where possible, hardware is to be replaced as per the *ICT Equipment Cost and Lifecycle* schedule. When replacing hardware, there is to be a pool of the following spares:
 - computers covering 10% of the current eligible student cohort.
 - approximately 5 older computers for circumstances where such would be deemed preferable by the Principal.
 - tablets covering 20% of currently deployed units.
 - headsets and laptop chargers covering 20% of the current eligible student cohort.



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These are also to be made available for students on-site at Alice Springs School of the Air.

- printers covering 10% of the current eligible student cohort
- other accessories as deemed appropriate.

5. GUIDELINES

Upon enrolment eligible students will be issued with I.T. hardware to enable them to participate in online lessons. Hardware may include a computer, speaker, microphone, tablet, and printer according to the family's home classroom needs.

Student I.T. hardware is issued according to the following parameters:

- 1 computer per student. The default computer provided is an All-in-One (desktop), however, families may instead request a laptop. The final decision on which type of computer is supplied remains with the Principal.
- 1 tablet per eligible family / remote classroom (on an opt-in basis).
- 1 audio device per computer. The default audio device is a headset. Students below Year 4 are offered a conference mic (Jabra) instead, with a maximum of one Jabra per family to avoid audio feedback.
- 1 external webcam per computer.

Exceptions to the above parameters to be considered on a case-by-case basis.

Eligible students include all students enrolled at Alice Springs School of the Air except students based at another school, travellers, and students based overseas. Travellers and students based overseas are expected to provide their own I.T. hardware, and those based at another school will have it provided by that school.

6. RELATED DOCUMENTS

This policy should be read in conjunction with the *Alice Springs School of the Air Loan Agreement*, and the *ICT Equipment Cost and Lifecycle* schedule.



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7. AMENDMENTS / REVIEW

The I.T. Hardware Policy will be reviewed every year by the Alice Springs School of the Air School Council unless otherwise required.

Endorsed by ASSOA School Council 2019

Reviewed by ASSOA School Council June 2020

Amended by ASSOA School Council August 2021

Amended by ASSOA School Council November 2022

Reviewed by ASSOA School Council August 2023

Amended by ICTC and reviewed by ASSOA School Council August 2024